



Fulton-Montgomery 4-H

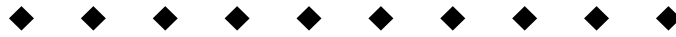
COVID-19 Safety Forms Checklist



X	FORM	WHO?	DUE
	COVID-19 Assumption of Risk (1 page document)	Enrolled Adult Volunteers Enrolled 4-H Youth	Must be signed and submitted before you are able to participate in any in-person 4-H Club Meetings, Events or Activities
	COVID-19 Safety Plan (4 page document)	Enrolled Adult Volunteers	Must be signed and submitted before you are able to plan, conduct or participate in any in-person 4-H Club Meetings, Events or Activities
	4-H Meeting & Event Safety Plan (1 page document)	Enrolled Adult Volunteers that are organizing the meeting, activity or event	Must be filled out, submitted to the 4-H office and approved by 4-H staff at least two weeks prior to the proposed meeting date. This is required for every planned meeting, activity or event.
	4-H Meeting & Event Log (1 page document)	Enrolled Adult Volunteers that are assigned by the meeting organizer to complete this form. Should be turned over to the meeting organizer to be submitted to the 4-H office.	Must be filled out, submitted to the 4-H office soon after the completion of each meeting, activity or event.
	Volunteer & Program Participant Health Screening (1 page document)	All youth and adult meeting, activity or event participants regardless if enrolled in 4-H or not.	Must be completed and shown to the adult volunteer in charge of the meeting log sheet. This form is returned to the adult or parent/guardian of a youth per HIPPA guidelines



Fulton-Montgomery 4-H COVID-19 Safety Forms



To request printed copies of the required forms, please call the 4-H office at 518-853-2135 or email Kyle at ky292@cornell.edu.

These may be mailed or picked up by appointment at the 4-H Office.

Ways to submit forms:

- ◆ Email: Kyle at ky292@cornell.edu
Georgia at gad23@cornell.edu**
- ◆ Mail them to CCEFM, PO Box 1500, Fonda, NY 12068**
- ◆ Fax to 518-853-2129**
- ◆ Call the 4-H office to set up a time to drop off forms. Please note, the Annex is not open to the public and we would have to meet you in the parking lot upon arrival.**
- ◆ Drop forms in the mail slot on our CCEFM Shed, beside the parking lot at the Montgomery County Annex. Please call or email to let us know that you submitted forms via the mail slot.**